IEEE New Zealand Central Section Committee Meeting

The meeting was held via Skype.

ATTENDEES	Bailey, Donald
	Chandrakumar, Chanjief
	Gui, Xiang
	Le Moan, Steven
	<u>Milner, Murray</u>
	Paturkar, Abhipray
	Pulikanti, Sridhar
	Zaidi, Kanwal
	Zhang, Fangfang
APOLOGIES	Harris, Richard
	Mei, Yi
	Nguyen Hoai, Bach
	Xue, Bing
	Zhang, Mengjie
AGENDA	1) Welcome / Apologies
	2) Minutes of the last meeting
	3) Matters arising
	4) Arrangements for the AGM
	5) Nominations for Committee vacancies
	6) Other business

Next meeting: **??, 2020**

		DISCUSSION	ACTION
2		**Minutes of the last committee meeting**	*Moved as accepted (Donald, seconder: none.)*
3		**Matters arising** Virtual conference coming up for WiE: sorted.	
4		**Arrangements for the AGM** Two possibilities for the date: - Primary choice: November 25th: advantage due to IVCNZ conference (need to make sure it does not clash with conference dinner: confirm with Ramesh or Yi) - December 2nd: leaves more time. Call for nominations for chair, vice-chair and secretary to be sent out. Close around Nov 21st.	
5		**Nomination for committee vacancies** Nominees from the committee? Requirements for positions: - Be available for committee meetings - Secretary: post agenda and record minutes and keep Vtools updated - Chair: managing communication from HQ and region. Largely a communication and communication role. - Vice-chair need to fill the role when needed. - They need to be members.	*Committee to reflect on this*
6		**Other business** Request from council (Donald): In March 2021, IEEE NZ is planning on a virtual event, where each section provides a speaker and a panel discussion. One of the proposes themes: "How engineering technologies can help coping with COVID in NZ?". Looking for suggestions for speakers, dates, venues. Need to be linked electronically. Murray: desktop-to-desktop could be a solution.	*Committee to reflect on this*
		ITEMS FROM THE ORIGINAL AGENDA (09/10 meeting, in which the committee did not meet a quorum) **Membership Report** *The report below was sent out to the committee prior to the meeting.* **Webmaster Report (Richard)**	

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IEEE website activities -SEPTEMBER 2019

SEPTEMBER 2019 REPORT

1.   Shifted some events that have been completed and placed them in the recent events section or in the past events archive.
2.   Added the previous meeting minutes.
3.   Added reports, viz:
·   Meng's report on K C Chan event
·   Murray's report
4.   Produced several e-Notices as well as including them on our website, viz:
·   AGM nomination of Treasurer and Secretary
·   Workshop on Hyperspectral and thermal remote sensing - From Data to Applications announcement.
5.   Updated the link to the R10 Newsletter article published on the R10 website.

Women in Engineering (Kanwal):
The report below was sent out to the committee prior to the meeting.
   We had our first WIE virtual meeting on 16th September 2020. Most of the WIE members attended the meeting and introduced themselves. It was an excellent opportunity to meet and connect with other females in the group. We hope to keep these sessions running. I will be working on the schedule of these meetings and will update everyone asap.
   I have participated in AWIS tshirt design competition, please vote for my design here and spread the word.
https://docs.google.com/forms/d/e/1FAIpQLSfKPJj5OePO4iO Wk9QM1I1r7BFHYc7aifXwVKiFUedAOISp0Q/viewform
 I got an email from Michael Whaley from Powerco and he provided his support to establish WIE group. In our next meeting, I would like to get ideas from you all to promote our WIE group and its improve its visibility across the region.
  I have also emailed Sucheta Sehgal from IEEE Nortrh section to ask for possible future events but haven't heard anything back. I need to chase up and see if we can get some other contacts for collaboration.
   We also co-sponsered with NSW WIE Affinity group a talk by Prof. Celia (Chair of WIE Affinity Group, Bangladesh Section) on "Advancing Women through Engagement in Technical Activities during Corona Crisis" on Sept 17th.